

## MILBORNE PORT PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Tuesday 17<sup>th</sup> May 2011 at Milborne Port Town Hall at 7.30pm

**Present:** Mrs P Alexander, Mr R Biss, Mr E Davis, Mrs R Douglas, Mr R Duckworth,  
Mr J Edmonds, Mr J Farley, Mrs M Lock, Mr R Lockey, Mrs S Shingleton, Mr E Watts

**Also in attendance:** Mrs J Freeman (clerk)

Mr Davis opened the meeting by welcoming the newly elected council, and in particular new members Mrs Pam Alexander and Mrs Sara Shingleton. All members present were asked to sign a declaration of acceptance of office.

#### **Public Question Time** (1 member of public in attendance).

- Following a recent accident close to the Rosemary Street/Sherborne Road junction, Mrs Lock called for renewed efforts to have the bus stop moved from its present position and for a proper pull-in to be created on the green opposite Crackmore Garage. Previous requests to County Highways had been turned down, however the clerk was asked to contact them again as the number of cars now exiting onto the A30 from Rosemary Street had increased considerably following the Cavanna and Bellway developments.

#### **Report from PCSO Mandy Forsey** (by e-mail) :

- There had been 26 calls to the police during the month
- No crimes reported, although there had been 5 domestic incidences
- Mandy was due to meet with Highways to discuss parking issues at Piece Road, Station Road and Higher Gunville
- There had been some reports of anti-social behaviour at Springfield play area; alcohol had been seized from a group of youths and letters were due to be sent to their parents – extra patrols of the area were now being carried out and Mandy asked the council to consider installing CCTV to deter this type of behaviour.
- The application for Peoples Millions funding had unfortunately not reached the next stage and so efforts were being made to apply for further grants from other sources.
- Plans for the Ven House Garden Party on 18<sup>th</sup> June were going well and it was hoped this would be a good fundraiser for the Gainsborough project.
- Mandy had discussed with members of Sk8pipedream the possibility of forming a village youth council later in the year – with meetings taking place at the Town Hall subject to the agreement of the Parish Council

1. **Apologies for absence** were received from Mrs W House, Mr A King, County Councillor William Wallace, District Councillor Lucy Wallace, PCSO Mandy Forsey

2. **Declarations of Interest :**

**Mr E Davis** – Item 9.2 – payment to Mr S Davis (*related*);

**Mr E Watts** – Item 9.2 – payment to Wheathill Garden Centre (*part-owner*)

3. **Election of Chairman and Vice Chairman for the year 2011/12**

The clerk called for nominations for Chairman for the year 2011/12; Mr E Davis was proposed by Mr Lockey and seconded by Mr Duckworth; Mr E Watts was proposed by Mr J Edmonds and seconded by Mrs M Lock. Mr Davis and Mr Watts then left the room whilst a vote was taken. Mr Davis was then elected as Chairman for the forthcoming year, having received a majority vote.

Mr Davis then took the chair and asked for nominations for Vice Chair. Mr J Farley was proposed by Mr R Lockey and seconded by Mr R Duckworth; Mr R Lockey was proposed by Mrs M Lock and seconded by Mr E Watts. Mr Farley and Mr Lockey then left the room whilst

a vote by secret ballot was taken. Mr J Farley was duly elected as Vice Chairman for the forthcoming year having secured the majority vote.

4. **Election of Committees (Finance, Planning, Open Spaces, Footpaths) for the year 2011/12**  
Members were elected to the various committees as follows:  
Finance : Mr E Davis, Mr J Farley, Mrs W House, Mr A King, Mr R Lockey, Mrs R Douglas and Mr E Watts  
Planning : Mr E Davis, Mr J Farley, Mrs R Douglas, Mr R Biss, Mrs S Shingleton, Mr J Edmonds, Mr E Watts  
Open Spaces : Mr E Davis, Mr J Farley, Mrs P Alexander, Mr R Biss, Mr R Lockey, Mrs W House  
Footpaths : Mr E Davis, Mr J Farley, Mrs M Lock, Mrs P Alexander, Mrs S Shingleton

5. **Election of Parish Council representatives for the year 2011/12**  
The following members were elected as Parish Council representatives on other bodies:  
Playing Fields Committee : Mr R Lockey and Mr J Edmonds  
Village Hall Committee : Mrs W House and Mr A King  
Prankerds Trust : Mr R Duckworth  
Parish Plan Action Forum : Mr E Watts, Mrs M Lock, Mrs R Douglas and Mr R Lockey  
Sherborne Transport Action Group : Mr J Edmonds and Mr J Farley  
Police Liaison : Mrs R Douglas  
Youth Liaison : Mr R Lockey  
Parish Paths Liaison Officer : Mrs M Lock

In addition:

- Mr Lockey agreed to continue to write the Parish Council newsletter for the Parish Magazine
- Mr T Copper was elected to continue as Village Tree Warden (Mr Copper had already indicated his willingness to continue with this role although no longer a Parish Councillor)

Mr Watts questioned the terms of office for parish council elected trustees of the Commonalty Charity Lands and it was agreed that clarification on this matter should be sought and discussed at the next Parish Council meeting. It was noted that one of the Parish Council elected trustees, Mrs Mary Russell, had not been able to attend meetings for some time and may need to stand down having missed 6 consecutive meetings – the clerk agreed to contact Mrs Russell to discuss this.

6. **Minutes of the meeting held on Tuesday 15<sup>th</sup> February 2011** were signed as a correct record.

7. **Matters Arising**

7.1 Parish Plan

*Transport Group* – information received from Mr R Tizzard showing details and results of a Milborne Wick questionnaire had been distributed to members prior to this meeting. It was noted that Mr Tizzard had asked to attend the next full council meeting on 21<sup>st</sup> June to discuss the results and the way forward.

*Communications* – Mr Lockey reported that, although the group had been informed that a url link to the County website would cost £10, this had now been passed to a subcontractor who would be charging in the region of £100, therefore the link had been put into abeyance at present. The noticeboard for the medical centre was due to be put in place by the end of that week.

*Social Groups and Events* News was still awaited from Remous regarding printing of the clubs and societies leaflet .

7.2 Future of the Library

Mr Farley reported that the Friends of Milborne Port Library continued to lobby Somerset County Council and that a further letter was due to be sent to SCC stressing that the village

would like to keep the library as it is now, funded by County, but had identified ways in which costs could be reduced. In the meantime the group were continuing to raise funds locally and also actively seek cheaper premises. A Judicial Review had been formally lodged with the result that no irrevocable decisions could be made until this was decided, including any decisions re the present lease or the break clause. A national campaign was also continuing.

### 7.3 Land at Springfield

The clerk confirmed that a letter had been sent to Gilyard Scarth turning down their client's offer, no further correspondence had been received to date.

### 7.4 Cavanna Site – Riverside walk

The clerk read out replies from Chris Weeks of Somerset County Council and also Mr Nick Head from the Planning Department of SSDC both intimating that there appeared to be no planning condition in place relating to the riverside walk. It was agreed that this matter should be pursued, as it had been understood by the Parish Council from the very beginning that there would be a public riverside walk through both sites. A reply had not yet been received from Cavanna Homes and the clerk agreed to pursue this. It was noted that this particular area of the site had originally been earmarked for a doctor's surgery and had subsequently been treated as a separate application for domestic dwellings.

## 8. **Planning**

8.1 Minutes of the Planning Committee meeting held on Tuesday 3<sup>rd</sup> May 2011 were received and noted.

8.2 Amendments to the following Planning Application were noted:

**11/00555/FUL** Refurbishment and extension of existing dwelling and erection of a new attached terraced dwelling with new vehicular access and parking  
(Amended plans)  
*13 Newtown* Amendments : accurate survey plans and revised layout plan

## 9. **Finance**

9.1 Minutes of the Finance Committee meeting held on Tuesday 3<sup>rd</sup> May were received and noted. It was agreed that the clerk's hours should be increased to 18 per week with effect from 1<sup>st</sup> June 2011 (proposed Mrs Douglas, seconded Mr Lockey, all agreed).

9.2 The following payments were approved:

Mr S Davis	General Maintenance	£ 170.80
K M Dike	Grounds maintenance – March 2011	£ 892.30
Lifestyle Landscapes	The Grove/Ball Court – monthly contract	£ 116.40
SSDC	Loan repayment (final payment)	£ 2408.00
Broker Network	Insurance June 2011-May 2012 inclusive	£ 2308.44
Wybone	Litter bin (for community woodland)	£ 411.73
Southern Electric	Electricity charges – Town Hall	£ 102.40
M.Port Primary School	Grant for swimming costs – Spring & Summer terms	£ 200.00
Wheathill Garden Centre	50 tree ties (woodland) and 1 roll turf (play area)	£ 28.60
Crackmore Garage	Fuel for churchyard mowers	£ 7.03

9.3 The following payment by Direct Debit was noted:

BT	Telephone charges – Town Hall	£ 94.74
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## 10. **Highways Matters**

10.1 The clerk asked members to note the receipt of several complaints regarding the quality of surfacing work recently carried out at Newtown – these had been passed onto Somerset Highways

10.2 There had been continued complaints regarding traffic exiting onto the A30 from Lower Gunville – it was agreed that renewed efforts should be made to persuade Somerset Highways to improve signing

- 10.3 Further complaints had also been received re access and visibility problems on the junctions of Piece Road/Bauntons Orchard and Station Road/Coldharbour/Wheathill Lane
- 10.4 Members were asked to note receipt of a letter from Miss H Shipp regarding speeding in Wick Road and calling for a public meeting and the introduction of a 20mph speed limit.  
***It was noted that a site meeting had been arranged with Mr Colin Fletcher of Somerset Highways to discuss issues listed in 10.2, 10.3 and 10.4 above – Mr Davis, Mr Farley and Mrs Freeman to attend.***
- 10.5 Speed Indicator Device statistics for April 2011 (Crackmore) were received and noted.
11. **Correspondence:**
- **Mr E Forrest, Company Secretary, Church Place MC Ltd** – thanks for gift of Church Place Model *Noted*
  - **Mrs R C Lowe** – concern re restricted parking on High Street *Noted that this was in response to an issue raised by Mr J House at a previous meeting – letter to be sent to Mrs Lowe assuring her that there is no proposal at present to change parking restrictions, but that the situation is being monitored following development at the Tippling Philosopher*
  - **Michelle Edwards** – request for permission to site greenhouse on allotment no.43 *After discussion it was agreed to accept this request on the understanding that the greenhouse would be constructed of toughened, shatter-proof glass or Corex and that it would remain the allotment holder's responsibility at all times.*
  - **SALC** – details of Chairman and Councillor Training events and agenda for South Area meeting due to take place at Mudford Village Hall on Monday 13<sup>th</sup> June 2011, 7.30pm  
*Noted*
  - **Mrs S Calvert** – complaint re state of wall surrounding the Cavanna Development *It was agreed to write to Cavanna supporting Mrs Calvert's complaints and asking for action to be taken; also to write to the SSDC Planning Conservation Officer on this matter.*
  - **Mr S Haigh, Alzheimer's Society** – request to attend a meeting of the Parish Council, or other local organisation, to give a talk about the Alzheimer's Society and the services it provides *Agreed Mr Haigh should be invited to attend the 2012 Annual Parish Meeting*
  - **Mike Keating, Sherborne Transport Action Group** – update re proposed bus community partnership *Noted*
12. The date of the next Parish Council meeting was confirmed as Tuesday 21<sup>st</sup> June 2011